



ACCOMMODATION

General Rules

- Accommodation can only be booked for students of BEA who have paid their course fees.
- Accommodation will only be reserved upon receipt of a fully completed application form and full payment.
- The minimum stay is two weeks where the course lasts two weeks or more. Where the course duration is less than two weeks, accommodation for one week may be offered.
- Accommodation services are only provided for students enrolled in a full-time course of at least 20 lessons per week.
- Students are responsible for any damage caused to the host family's property.
- Students may not bring visitors to their accommodation without the host's consent.
- Students must respect the host family's reasonable schedule and house rules. Failure to do so may result in removal from the accommodation.
- Smoking is not allowed in the house.
- Homestay accommodation is not the same as hotel accommodation and does not offer the same services.
- Students must always ask the host family's permission before giving the homestay address for receiving mail, especially for bank letters.
- Students who do not request airport pickup must inform the school of their arrival time at the homestay.
- Students are expected to spend as much time as possible with their host family.
- A non-refundable accommodation booking fee of £65 is required before starting the course.
- BEA reserves the right to cancel or change accommodation arrangements without prior notice.
- Underage students (under 18 years old) must comply with the curfew outlined in the Parental Consent.

Change of Accommodation

- Students must give two weeks' notice when extending accommodation, otherwise BEA may charge a £50 extension fee.
- If the student does not give proper notice, they may not be able to stay in the same accommodation.
- The £100 accommodation change fee is not charged for serious issues, such as problems with heating, hot water, or furniture problems.
- BEA will attempt to resolve the issue with the host, and if it cannot be resolved, BEA will find alternative accommodation at no additional cost.
- In either case, the student will not be refunded for the cost of the accommodation.

Accommodation Refund Policy

- Cancellation of bookings already made:
 - Less than 6 weeks before the start date: 0% refund
 - 6 weeks or more before the start date: 100% refund, minus a £200 administration fee, a £65 enrolment fee, a £65 accommodation booking fee, and £30 international transfer bank charges (if made to a non-UK bank account).

Late Arrival / Early Departure / Postponing the Booking Date

- No refund if the student leaves any type of accommodation early.
- If the student chooses accommodation, two weeks' notice is required for any early departure or change to the accommodation arrangement.
- The arrival date can be postponed (changed to a later date) if the school is informed at least 10 days (10 x 24 hours) before the start date.
- One week's accommodation fee will be charged if the school is given less than 10 days' notice of a change in arrival date.

Shared House/Flats Terms & Conditions

- Ensure all cooking equipment (e.g., gas cooker) is turned off after use. Clean the cooking equipment (gas cooker, microwave) after use.
- Clean the toilet, washing basin, and bath after use.
- Turn off all the lights before leaving the room.
- Keep the post on the shelf at the entrance.
- Recycle and dispose of rubbish properly: separate general waste, paper waste, bottles/tins/cans, and food waste from each other.
- Follow the rules: no overnight guests, no pets, no shouting or disturbing neighbours.
- Pay a £250 deposit, if applicable. The accommodation provider will return the deposit at the end of the student's stay if there is no damage or need for excessive cleaning. The cost of repairing damage or excessive cleaning will be paid from the deposit.

Student Residence Terms & Conditions

- Residence accommodation is provided by an external provider and is only available during the months of July and August.
- Students staying in residence accommodation will receive rules and a code of conduct before their stay and must comply with them at all times.
- Any curfew set by the school must be strictly followed.
- Common areas (including kitchens, game rooms, and shared spaces) must be kept tidy and clean at all times.
- Students are responsible for cleaning and maintaining their own en-suite room.
- If a student behaves in a way that negatively affects other residents or breaches the residence rules or code of conduct, BEA reserves the right to terminate both the student's course and accommodation without any refund.